

EXECUTIVE DECISION RECORD SHEET

Name of decision maker:	Councillor Andrew Williams
Portfolio:	Corporate and Contracted Service
Date of Portfolio Holder Decision:	27/11/19

Title of Decision:

To undertake a statutory consultation on the proposal to introduce the "Borough of Dacorum (Controlled Parking Zones) Order 2020"

Decision made and reasons:

1. To engage consultants to undertake a statutory consultation on the proposal to: Introduce the "Borough of Dacorum (Controlled Parking Zones) Order 2020" The proposed Order makes a number of changes to the charges for resident permits, visitor parking sessions and other permit types.
2. To include the introduction of the proposed O (Orchard) Zone Controlled Parking Zone, Apsley if it gains resident support after statutory consultation.
3. To consolidate all current and proposed Controlled Parking Zone Orders into one Order.
4. To delegate the decision to implement the proposals, if applicable, to the Assistant Director Corporate & Contracted Services in consultation with the Portfolio Holder for Corporate & Contracted Services.

With reference to the report presented at the Finance & Resources Overview Scrutiny Committee on 13 November 2019 at which charges for 2020/21 were proposed the Order is proposed to:

- Set charges for resident permits, resident visitor parking sessions (including legacy visitor vouchers) and various other permit types for introduction in 2020
- Revoke and replace: The Borough of Dacorum (Controlled Parking Zones) Order 2018 and The Borough of Dacorum (Controlled Parking Zones) (Amendment Mo. 1) Order 2019

Reports considered: (here reference can be made to specific documents)

Report: None

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

The following stakeholders will be consulted:

The public via communication to affected addresses in the current Controlled Parking Zones, site notices and a public notice in the Hemel Hempstead Gazette and the Berkhamsted & Tring Gazette

Hertfordshire Constabulary Road Policing Strategy Unit

Hertfordshire County Council Traffic Order Manager

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Hertfordshire County Council Highways Locality Officer
Hertfordshire County Council Highways Strategy Manager (Dacorum)
Hertfordshire County Council Passenger Transport Unit
Hertfordshire Fire & Rescue Service
Tring Town Council
Aldbury Parish Council

Deputy Monitoring Officer Comments:

The procedure for making and varying Traffic Regulation Orders is set out at Schedule 9 of the Road Traffic Regulation Act 1984. This includes an obligation to consult with the chief officer of police for the area and a number of other specified organisations and bodies. This Portfolio Holder decision complies with the relevant statutory requirements on consultation.

Deputy S151 Officer Comments:

The parking consultancy budget is allocated to cover the costs of TRO's and consultations as and when they are required, this is also supported by the parking reserve where required.

Implications:

Risk:

The intention of the consultation is to comply with legislation and therefore avoid the risk of non-compliance.

Value for Money:

Based on previous projects, the costs of implementation are estimated to be approximately £20,000 consisting of the following: consultancy £18,000 (including consultation, reports and Traffic Regulation Order), £1,000, advertising and £1,000 (10%) for any ancillary works/contingency. The consultancy selected for this function have previously carried out consultations and design works for DBC and are familiar with the area. They are also one of the named contractors in the framework agreement for the provision of consultancy for traffic related operations and parking with Watford Borough Council which is available to Dacorum Borough Council.

This will be funded through the parking consultancy budget.

Options Considered and reasons for rejection:

The option of not increasing the tariffs for on-street parking permits was not considered, this was due to the fact that the vast majority of on-street parking permits have not increased in price since their inception back in 2003.

Portfolio Holders Signature:

Date:

Details of any interests declared and any dispensations given by the Standards Committee:

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For Member Support Officer use only	
Date Decision Record Sheet received from portfolio holder: 27/11/19	
Date Decision Published: 27/11/19	Decision No: PH-029-19
Date of Expiry of Call-In Period: 04/12/19	
Date any Call-In received or decision implemented:	

BACKGROUND

With reference to the report presented at the Finance & Resources Overview Scrutiny Committee on 13 November 2019, the proposed Order makes a number of changes to the charges for resident permits and visitor parking sessions (including legacy visitor vouchers) in Dacorum Borough Council Controlled Parking Zones.

Resident permit prices have not increased since the inception of the Controlled Parking Zones in 2003. An adjustment in the charge for visitor vouchers was made in 2015 to cover increased printing costs.

The proposed Order will revoke, and consolidate all existing current Controlled Parking Zone Orders and include the proposed O-Zone, Apsley if the proposals are to introduce it post statutory consultation.

The proposed scale of charges are in the table below:

Permit/parking session	Unit Measurement	2020/21 Proposed £
CPZ resident permit 1st	Annual	40.00
CPZ resident permit 2nd	Annual	60.00
CPZ resident permit 3rd	Annual	70.00
CPZ resident permit 2nd vehicle owner blue badge holder	Annual	Discontinue
CPZ resident permit motorcycle	Annual	20.00
CPZ business permit	Annual	300.00
CPZ resident permit changes	2nd and more in any year	Discontinue
CPZ visitor permit	5 Hour x 20	13.00
CPZ visitor permit	1 week	4.00
CPZ visitor permit	1 Hour x 25	5.00
CPZ visitor permit applicant Dacorum card holder	1 Hour x 25	2.50
CPZ visitor permit applicant 60 years old or over	5 Hour x 20	6.50
CPZ visitor permit applicant 60 years old or over	1 week	2.00
CPZ visitor permit postage and handling	1 to 4 books	3.00
CPZ visitor permit postage and handling	5 to 10 books	5.00
CPZ special permit 1st	Annual	40.00
CPZ special permit 2nd	Annual	60.00
CPZ special permit 3rd	Annual	70.00
CPZ special permit changes	2nd and more in any year	Discontinue
CPZ doctor health visitor (DHV) permit	Annual	40.00
CPZ doctor health visitor (DHV) permit changes	2nd and more in any year	Discontinue

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Bay suspension or dispensation	Per half day	Discontinue
Bay suspension or dispensation	Per day	25.00