

## OFFICER DECISION RECORD SHEET

**Name of decision maker:** David Skinner, Assistant Director (Finance & Resources)

**Service Area:** Finance & Resources

**Title of Decision:**  
Resurfacing works to the Queensway Pay and Display car park, Queensway, Hemel Hempstead, Herts.

**Decision made and reasons:**  
To approve the selection of Murrill Construction Ltd for the resurfacing works to the Queensway car park utilising the Civil Engineering Works and Minor Construction Projects Framework Agreement dated 1<sup>st</sup> July 2013 to 31<sup>st</sup> March 2018 with Watford Borough Council, Three Rivers District Council and Dacorum Borough Council.

**Reports considered:**  
2015/16 Capital Programme. Priced Schedule of Rates from the Civil Engineering Works and Minor Construction Projects Framework Agreement.

**Officers/Councillors/Ward Councillors/Stakeholders Consulted:**  
Steve Barnes (Team Leader – Parking Service).  
Andrew Linden (Team Leader – Procurement).

**Financial Comments:**

**Deputy Monitoring Officer Comments:**  
Officers should ensure that a written call-off agreement or order form is completed under the framework agreement detailing the works and any other contract terms before works commence.

**Deputy S151 Officers Comments:**  
This contract award can be contained within approved budgets.

**Implications:** The proposed works form the middle phase of the Improvement Programme to the public car parks.

**Value for Money:** The Priced Schedule of works from the awarded contractor are being utilised for the works as referred to above. The Framework Agreement tendered in 2013 was done under a competitive process.

If the Council were to look to tender this opportunity then we would need to appoint Consultants to help with the brief which would increase the costs to the Council.

**Financial:**  
The works can be executed for the sum of £83,037.12

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**Risk:** Failure to carry out the works will impede the Council's car park improvement programme, reduce the lifespan of the asset and adversely affect the amenity of the area.

**Officer Signature:**

Date: