

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director of Housing

Service Area: Strategic Housing

Title of Decision: Award contract for the Architect on the Martindale School New Build Scheme.

Decision made and reasons:

Decision:

To approve the appointment of PCKO Limited to take forward the current design brief for Martindale School through up to RIBA Stage 3 including applying for planning permission.

Reason:

Martindale School has been identified as a site for new Council Housing as part of the New Build Programme. The Council are currently out to tender for a company to demolish the school currently located on the site and will now appoint PCKO to design the scheme which will then allow the Council to go out to tender for the main Contractor.

Reports considered:

None

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Housing Development Manager
Lead Officer – Housing Development
Housing Development Officer
Team Leader – Commissioning, Procurement & Compliance

Financial Comments:

I can confirm a budget for Consultancy was approved at Council in September 2015.

Yaqubul Islam – 2nd October 15.

Deputy Monitoring Officer Comments:

The contract award follows a competitive procurement process to determine the best value for the Council which was appropriate for the contract value.

The Council must ensure that an appropriate contract is in place for the services prior to commencement.

Deputy S151 Officers Comments:

The submitted contract price is within the consultancy budget approved in September 2015. Any further procurements will need to ensure that they remain

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within the approved limit.

Implications:

Value for Money:

The tender returns were evaluated using predetermined criteria including previous experience, quality and price. PCKO Ltd scored highest of all the bidders.

Financial:

The price for this contract submitted by PCKO Ltd is £53,000.00.

Risk:

If this contract is not awarded then it will delay the delivery of the Martindale School new build scheme.

Officer Signature:

Date: